



***Garfield County***

**Regional Airport**

# **RULES AND REGULATIONS**

**ADOPTED BY THE GARFIELD COUNTY  
BOARD OF COUNTY COMMISSIONERS**

**FEBRUARY 7, 2000**

## **MEMBERS**

**John Martin, Chairman  
Larry McCown, Commissioner  
Trési Houpt, Commissioner**

**AMENDED 2008**

**GARFIELD COUNTY REGIONAL AIRPORT  
Rules and Regulations**

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**100 GENERAL PROVISIONS**

- 100.01 These Garfield County Regional Airport Rules and Regulations (“Rules and Regulations”) are promulgated under Colorado Revised Statutes (C.R.S.)(1973), 41-3-106 which specifically grants the Garfield County Board of County Commissioners (BOCC) the power “...to provide the rules and regulations governing the use of such airport and facilities...”
- 100.02 Amendments, additions, deletions or corrections to these Rules and Regulations shall be initiated by the Garfield County Board of County Commissioners as conditions warrant at a regularly scheduled board meeting.
- 100.03 These Rules and Regulations supersede and cancel all previous rules and regulations of Garfield County Regional Airport.
- 100.04 All operators, users and tenants entering or using the Garfield County Regional Airport property shall be governed by these Rules and Regulations.
- 100.05 Section 18-9-117, C.R.S., as amended, “Unlawful conduct on public property”, makes it unlawful for any person to violate these Rules and Regulations. Section 18-9-117 (3) (a) makes violation of these Rules and Regulations a class 3 misdemeanor. Section 18-1.3-501, C.R.S., as amended, authorizes, upon conviction, a minimum sentence of a \$50.00 fine and a maximum sentence of six (6) months imprisonment or \$750.00 fine or both.
- 100.06 The Airport Manager is authorized by the Garfield County Board of County Commissioners to enforce these Rules and Regulations. A violation of these Rules and Regulations may result in a verbal warning, written warning, fine, and/or revocation of ramp access privileges, termination of lease or other agreements, denial of use of the Garfield County Regional Airport and/or prosecution under applicable law.
- 100.07 The Airport Manager, with or without the assistance of law enforcement, may remove from the Airport any person who violates any rule or regulation prescribed herein, or any applicable statute, rule or regulation of the federal government or the State of Colorado, and may deny use of the Airport and Airport facilities to any such person if it is determined by the Airport Manager that such denial is in the public interest.
- 100.08 Consistent with Section 18-9-117 (2) notice of the promulgation of these Rules and Regulations and the possible penalties for violation is prominently posted at all public entrances to the Airport.
- 100.09 Voiding of any specific rule or regulation shall not effect the validity of the remainder of these Rules and Regulations.

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**200**    **DEFINITIONS**

As used in these Rules and Regulation and Minimum Standards, the following terms shall have the following meanings:

- 200.01 **Abandoned Aircraft** – Any aircraft that is in a condition that would render the airframe unairworthy and/or remains on the Airport in excess of three months without payment of the appropriate ramp fees.
- 200.02 **Abandoned Vehicle** - Any vehicle which has remained stationary on the Airport in excess of 90 days and is or in a condition that would render the vehicle undriveable, including but not limited to expired license plates, missing or flat tire, or broken window.
- 200.03 **Access Apron** – The area adjacent to the public use ramp that is used for access to aprons of hangars with aircraft doors perpendicular to the edge of the ramp.
- 200.04 **Advisory Circular (“AC”)** – The FAA issued advisory circulars that inform the aviation public in a systematic way of non regulatory material.
- 200.05 **Air Cargo** – An entity that provides the carriage of property, operating under the appropriate FAR.
- 200.06 **Air Charter** – An entity that provides on-demand, non-scheduled passenger services and operates under the appropriate FAR.
- 200.07 **Aircraft** – Any contrivance, now known or hereafter invented, used, or designed for navigation of, or flight in the air. Excluded from this definition are ultralights, gliders, and paragliders.
- 200.08 **Aircraft Maintenance** – The repair, adjustment or inspection of Aircraft. Major repairs include major alterations to the airframe, power plant, propeller and accessories as defined in Part 43 of the Federal Aviation Regulations. Minor Repairs include normal, routine inspection with attendant maintenance, repair, calibration, adjustment or repair of Aircraft and accessories.
- 200.09 **Aircraft Movement Area (“AMA”)** – Areas of the Airport that are used for taxiing, hover taxiing, takeoff and landing of Aircraft.
- 200.10 **Air Operations Area (“AOA”)** – The portion of the Airport for use by Aircraft and any adjacent areas that are not separated by adequate security systems, measures, or procedures – i.e. Aircraft movement area, Aircraft parking areas, loading ramps and safety areas. AKA Airport Operations Area.
- 200.11 **Aircraft Operator** – Any person who is in actual physical control of an aircraft.
- 200.12 **Airframe** – The fuselage, booms, nacelles, cowlings, fairings, airfoil surfaces (including rotors but excluding propellers and rotating airfoils of engines), and landing gear of an aircraft and their accessories and controls.
- 200.13 **Airport** - All land within the legal boundaries of Garfield County Regional Airport.
- 200.14 **Airport Layout Plan** – The currently approved, scaled dimensional layout of the entire Airport property, indicating current proposed usage for each identifiable segment as approved by the FAA and the BOCC.
- 200.15 **Airport Manager** – The person authorized by the BOCC to administer and direct the operation of the Airport and to enforce these Rules and Regulations.
- 200.16 **Apron** – The paved area between the public use ramp and the aircraft hangar door. This is normally used only by the hangar occupants.
- 200.17 **ARFF** - Aircraft Rescue and Fire Fighting

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- 200.18 **Auto Wrecking Yard** – Any place where two or more vehicles not in running condition, or parts thereof, are stored in the open and are not being restored to operation, or any land, building or structure used for wrecking or storing of such motor vehicles or farm machinery, or parts thereof, stored in the open and not being restored to operating condition; and including the commercial salvaging of any other goods, articles or merchandise.
- 200.19 **BOCC** – Board of County Commissioners of Garfield County, the entity with statutory responsibility for the operation, maintenance and financial control of the Airport.
- 200.20 **Commercial Aeronautical Activity(s)** – Any aeronautical activity that involves, makes possible or relates to the operation of Aircraft, the purpose of such activity being to secure income, earnings, compensation or profit, whether or not such objective(s) is accomplished.
- 200.21 **Commercial Non-Aeronautical Activity** - Any activity not directly related to the operation of Aircraft, (e.g. restaurant, rental car, ground transportation or other concessions), the purpose of such activity being to secure income, earnings, compensation or profit, whether or not such objective(s) is accomplished.
- 200.22 **Common Use Space** – Space used jointly with other operators, users and tenants. This space includes, but is not limited to, roadways, vehicle access corridors, taxi lanes, ramp access points, and hangar fronts.
- 200.23 **Derelict** – Something voluntarily abandoned on the airport.
- 200.24 **Entity** – A firm, corporation, partnership, LLC unincorporated proprietorship, association, group, joint venture, governmental entity, or any other entity whatsoever.
- 200.25 **Escort** – To accompany or monitor the activities of a person who does not have unescorted access authority into the AOA.
- 200.26 **FAA** – The Federal Aviation Administration of the United States Department of Transportation.
- 200.27 **FAR** – Federal Aviation Regulations, codified at Title 14 Code of Federal Regulations.
- 200.28 **Fire Chief** - The Rifle Fire Protection District Fire Chief or designee.
- 200.29 **Fixed Base Operator (“FBO”)** – Provides aviation services as outlined in Part III Section (1) of the minimum standards.
- 200.30 **Improvements** – All buildings, structures, facilities, and accommodations (including but not limited to pavement, fencing, signs, landscaping, walkways, vehicle parking areas, Aircraft ramps and aprons) constructed, installed or placed on, under or above Airport property. Plans and specifications for all improvements made by Operators must be approved by the BOCC for conformity with codes and standards.
- 200.31 **Ground Transportation** – Motor vehicles to include commercial, courtesy and private: automobiles, taxis, rental, limousines, bus etc.
- 200.32 **Large Aircraft** – Aircraft of more than 12,500 pounds, maximum certificated takeoff weight.
- 200.33 **Lessee** – The person(s) or entity holding a lease from the BOCC for a lot within the boundaries of Garfield County Regional Airport.
- 200.34 **Long Term Vehicle Parking** – Any vehicle the Airport Manager determines has an operational need to remain stationary on the Airport in excess of 90 days.
- 200.35 **Minimum Standards** – Qualifications established” The minimum standards for aeronautical active” as adopted, and amended from time to time, by the BOCC as the minimum requirements to be met as a condition for the right to conduct Aeronautical Activity on the Airport.

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- 200.36 **Motor Vehicle** - Any device which is capable of moving or being moved, from place to place upon wheels; does not include any device moved by muscular power or designed to move primarily through the air.
- 200.37 **Motor Vehicle Operator** – Any person who is in actual physical control of a motor vehicle.
- 200.38 **Non-Commercial Aeronautical Activity** – An aeronautical operator that does not offer or provide commercial products, services, or facilities or engage in any commercial activities
- 200.39 **Operator** – An entity that provides any one of the services listed under PART III, Sections (1) through (11), of the Minimum Standards.
- 200.40 **Park** - The standing of a vehicle or Aircraft, whether occupied or not, other than very briefly for the purpose of, and while actually engaged in, loading or unloading of property or passengers.
- 200.41 **Person** – An individual.
- 200.42 **Personnel** - Any person who is an owner or employee of an operator or who is contractually obligated to render services to or on behalf of an operator.
- 200.43 **Premises or Business Premises** – The area under control of the Operator where permitted Activity is conducted, including ground space and improvements.
- 200.44 **Principals** – All directors and officers of a corporation and stockholders owning more than ten percent (10%) share; all general and limited partners of a partnership, an LLP, and an LLLP; managing “manager(s)” or managing “member(s)” of an LLC; managers of an LPA; owner of an individual proprietorship.
- 200.45 **Ramp** – The paved operational area (other than runways and taxiways) that is available for public use for Aircraft parking, staging and maneuvering.
- 200.46 **Ramp Taxilane** – A portion of the ramp utilized for aircraft movement other than parking areas that is delineated by a centerline. Ramp leaseholders are responsible for ensuring the ramp taxilane is not used for aircraft parking or staging without permission from the Airport manager.
- 200.47 **Ramp Taxiway** – A portion of the ramp designated as a public use taxiway, and which is marked and provides clearance criteria as established in FAA Advisory Circular 150-5300-13.
- 200.48 **Recreational Vehicle** – A motor home, travel or camping trailer, boat, van or truck camper, with or without self-motive power, designed for temporary human habitation.
- 200.49 **Repair Facility** – A facility utilized for the repair of Aircraft to include airframe, power plant, propeller, radios, instruments and accessories, operated in accordance with pertinent FAA regulations.
- 200.50 **Rules and Regulations** – The “Garfield County Regional Airport Rules and Regulations” adopted by the BOCC to protect the public health, safety, interest, and welfare of the Airport and the citizens of Garfield County, as amended from time to time.
- 200.51 **Run-up** - Aircraft engine operation above normal idle power for the purposes other than initiating taxi.
- 200.52 **Signs** – Any object or device containing letters, figures and / or other means of communication or part thereof, situated outdoors or indoors, of which the effect produced is to advertise, announce, communicate, identify, declare, demonstrate, direct, display, and / or instruct potential users of a use, product and / or service.

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- 200.53 **Specialized Aviation Service Operation (SASO)** – An aeronautical business that offers a single or limited service. Examples of these specialized services may include aircraft flying clubs, flight training, aircraft, airframe and power plant repair / maintenance, aircraft charter, air taxi or air ambulance, aircraft sales, avionics, instrument or propeller services, or other specialized commercial flight support business.
- 200.54 **Tenant** – A person or entity who occupies or rents property on the Airport, or who conducts business operations of any kind upon the Airport premises, regardless of whether there exists a written agreement with the BOCC. Includes sub tenant
- 200.55 **Through-the Fence Operation** – An arrangement that the airport sponsor may at times enter into to permit access to the public landing area by independent operators offering an aeronautical activity or access to aircraft based on land adjacent to, but no part of, the airport.
- 200.56 **Tie-Down / Tie-Down Area** – The area, paved or unpaved, suitable for parking and mooring of Aircraft throughout which tie-down points have been located.
- 200.57 **Unescorted Access Authority** – The authority granted by the Airport Manager to operators, users and tenants, to gain entry to, and be present without an escort, inside the AOA.
- 200.58 **User** – Any person, personnel or entity that uses the Airport facilities, services, or supplies.

### **300 AIRCRAFT RULES**

- 300.01 All aeronautical activities at the Airport shall conform to the current applicable provisions of FAA regulations and orders; applicable state and local law; rules and regulations issued by the BOCC; and instructions and directives issued by the Airport Manager, in accordance with these Rules and Regulations.
- 300.02 The Airport Manager may deny use of the Airport to any person in violation of these Rules and Regulations or FAA regulations.
- 300.03 The Airport Manager shall prohibit aircraft operations when the Airport Manager determines that conditions are such that continued operations would be unsafe and shall issue a NOTICE TO AIRMEN (NOTAM) to close a portion or the entire Airport or to terminate or restrict activity on the Airport.
- 300.04 Operating an aircraft in a careless or negligent manner, or in disregard of the rights and safety of others, or without due caution, or at a speed or in a manner which does or is likely to endanger persons or property, is prohibited.
- 300.05 Aircraft operators shall obey all pavement markings, signage and lighted signals.
- 300.06 The positioning, starting or taxiing of aircraft shall be done in such a manner so as not to cause propeller slipstream or jet blast that may result in injury to persons or damage to property.
- 300.07 Aircraft shall not be started or taxied within any structure on the Airport.
- 300.08 Aircraft shall be parked only in those areas designated for such purpose by the Airport Manager and shall be positioned in such a manner so as not to block taxilanes or obstruct access to hangars, parked aircraft or operators.
- 300.09 Aircraft operators shall ensure that aircraft are properly tied down or chocked when parked in accordance with the current AC Number 20.35C. Aircraft may not be parked in common use space. Aircraft operators shall not park an aircraft in the path of active snow removal operations.
- 300.10 Passengers and cargo shall be enplaned/deplaned only in areas designated by the Airport Manager.

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- 300.11 Run-up of jet, turboprop or piston engines shall be performed only at the A3 turn out or A6 run-up areas. The Airport Manager may designate an alternate location should conditions warrant..
- 300.12 Leaving an Aircraft unattended with an engine running is prohibited.
- 300.13 Fixed wing aircraft taking off or landing at the Airport shall do so only from designated runways and shall comply fully with FAR Part 91.
- 300.14 No helicopter shall be operated within fifty (50) feet of any building and shall operate only from areas approved by the Airport Manager.
- 300.15 Derelict or damaged aircraft in obvious need of major repairs shall not be permitted within the tie-down or ramp areas.
- 300.16 Abandoned Aircraft are prohibited on the Airport. The Airport Manager may remove abandoned aircraft at the sole expense and risk of the owner.
- 300.17 Aircraft maintenance is permitted on the Airport only in areas designated by the Airport Manager.
- 300.18 Aircraft maintenance within hangars shall be limited to that specifically permitted by the building type rating established in the Uniform Building Code and in compliance with the directives of the Fire Chief.
- 300.19 Aircraft painting shall be performed only in hangars approved for that activity.
- 300.20 Cleaning of aircraft shall be performed only in the areas and in the manner prescribed by the Airport Manager and in compliance with the Storm Water Management Plan.
- 300.21 The operator or owner of an aircraft involved in an accident/incident on the Airport resulting in injury to person or damage to property shall notify the Airport Manager immediately and comply with the applicable provisions in the Emergency Procedures Manual and National Transportation Safety Board Regulations, Part 380.
- 300.22 An aircraft involved in an accident on the Airport shall not be removed from the scene of the accident until authorized by the Airport Manager who shall receive removal authorization from the Flight Standards District Office or National Transportation Safety Board, when applicable.
- 300.23 Once authorization for removal of a disabled aircraft has been issued, the owner or operator shall make immediate arrangements to have the aircraft moved. If removal is not initiated within a reasonable amount of time, the Airport Manager may have the aircraft removed at the owner's sole risk and expense.

**400 MOTOR VEHICLE TRAFFIC**

- 400.01 All Motor Vehicle operators on the Airport shall comply fully with the State of Colorado motor vehicle laws, these Rules and Regulations, and instructions issued by the Airport Manager or law enforcement.
- 400.02 The Airport Manager shall authorize all Motor Vehicles operating on the AOA. No trespassing is allowed.
- 400.03 Commercial Motor Vehicle operators that have an operational need to access the AOA shall be registered with the Airport Manager and have prior authorization to conduct business on the Airport.
- 400.04 Ground transportation operators and off-airport delivery service operators serving the Airport shall display signage on their Motor Vehicles identifying the Operator involved, and/or such other identification as the Airport Manager may request, such as Airport stickers, to enable the Airport Manager to determine whether the Motor Vehicle is authorized to provide ground transportation or off-airport delivery services to the Airport hereunder.

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- 400.05 Private Motor Vehicles that have an operational need to access the AOA shall have proof of insurance in the Motor Vehicle and an Escort authorized by the Airport Manager.
- 400.06 Ground transportation operators shall log in at the appropriate FBO each time they access the AOA. Copies of the log sheet shall be provided to the Airport Manager by the FBO. Ground transportation operators that gain access to the AOA without logging in and who refuse to immediately pay for access shall be escorted off Airport property.
- 400.07 Ground Transportation Operators who do not pay the access fee at the time of entry shall have all Motor Vehicles denied access until such fees are paid in full.
- 400.08 No Operator, User and Tenant shall allow an unauthorized or unknown Motor Vehicle to follow them (piggyback) through the security gate onto the AOA. Unauthorized Motor Vehicles must be reported immediately to the Airport Manager.
- 400.09 No Operator, User and Tenant shall allow an unauthorized or unknown Motor Vehicle to access the AOA.
- 400.10 Motor Vehicle operations on the AOA shall be conducted in a careful and prudent manner so as not to endanger the life, limb or property of any person.
- 400.11 Motor Vehicles are not permitted on the taxiway or runway without the express permission of the Airport Manager. All Airport operation Motor Vehicles must establish and maintain two-way radio communication with UNICOM/CTAF before a taxiway or runway. Operators that have established and maintain two-way radio communications with UNICOM/CTAF may access these areas to the extent needed to meet an emergency.
- 400.12 All Motor Vehicle operators shall obey posted regulatory signs and all instructions and directives of the Airport Manager.
- 400.13 Except for authorized emergency Motor Vehicles, the maximum allowable speed on the AOA is 20 miles per hour.
- 400.14 No Motor Vehicle shall operate in close proximity to an aircraft so as to create a hazard or interfere with the safe operation of the aircraft.
- 400.15 Aircraft shall have the right of way at all times and in all locations. Motor Vehicle traffic must yield to aircraft taxiing or under tow on the ramp.
- 400.16 Vehicles shall give way to pedestrians, emergency equipment, and snow removal equipment at all times.
- 400.17 When passing taxiing aircraft, Motor Vehicles shall not proceed closer than 100 ft. and shall stay to the rear of the aircraft.
- 400.18 Motor Vehicles may temporarily park in the tie-down areas parallel to aircraft for active loading/unloading only. Motor Vehicles shall not park in a common use space.
- 400.19 Parking on the AOA is permitted in designated areas only. All aircraft movement and common use areas must be kept clear. Motor Vehicle Operators shall not park a motor vehicle in the path of active snow removal operations.
- 400.20 Campers, recreational vehicles, and trailers are prohibited on the AOA. Operating equipment that meets this description but serves an operational need may receive permission to access the AOA from the Airport Manager.
- 400.21 Abandoned Motor Vehicles are prohibited on the Airport and will be temporarily placed in the Airport Auto Wrecking Yard by the Airport Manager until arrangements are made for it's removed from the Airport.

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- 400.22 Long-term parking may be arranged through the Airport Manager.
- 400.23 An Operator of a Motor Vehicle on the Airport who is involved in an accident resulting in injury to a person or damage to property, shall stop the Motor Vehicle at the scene or as close as possible, without obstructing traffic, and notify law enforcement and the Airport Manager.
- 400.24 Motor Vehicles in violation of these Rules and Regulations may be towed by the Airport Manager, at the owner's sole risk and expense.
- 400.25 Rental car companies, limousine services and transport bus services shall have prior authorization from the BOCC or through the Airport Manager before conducting business on the Airport.
- 400.26 The AOA access gates must never be left or propped open and unattended.

**500 PERSONAL CONDUCT**

- 500.01 Destroying, injuring, defacing, disturbing, removing or tampering with any man-made or natural Airport property is prohibited.
- 500.02 Written advertisements and handbills may be posted or distributed only with the prior authorization of the Airport Manager.
- 500.03 The posting or distributing of handbills or written advertisements on Aircraft or Motor Vehicles is prohibited.
- 500.04 Use of the public area of any building on the Airport for sleeping or other purposes in lieu of a hotel, motel, or other public accommodation is prohibited.
- 500.05 No person shall litter any area of the Airport and each Operator, User and Tenant shall ensure that all trash and refuse is properly disposed of in the appropriate container.
- 500.06 No person shall commit any disorderly, indecent, lewd, or unlawful act or commit any nuisance on the Airport.
- 500.07 Consumption of intoxicating liquors at the Airport shall be controlled by the Garfield County Liquor Code.
- 500.08 Interference with safe operation of an aircraft landing at, taking off from, or operating on the Airport is prohibited.
- 500.09 All domestic pets must be under their owners control or confined in an area designated by the Airport Manager.
- 500.10 Hunting and trapping are prohibited on the Airport, except for wildlife control authorized by the Airport Manager.
- 500.11 Horseback riding is prohibited on the AOA.
- 500.12 Articles found in public areas at the Airport shall be turned over to the Airport Manager. Articles unclaimed by the owner within 30 days may be returned to the finder or otherwise legally disposed of by the Airport Manager.
- 500.13 No person or entity shall make, possess, use, offer for sale, pass or deliver any forged or falsely altered pass, permit, AOA gate card, identification card, sign or other authorization purporting to be issued by or on behalf of the Airport Manager.

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- 500.14 Gambling and bet making in any form at the Airport is prohibited.
- 500.15 All signs installed on the Airport shall meet the Garfield County Sign Code requirements and shall be approved in writing by the Airport Manager.
- 500.16 Persons shall not enter any restricted area without the prior authorization of the Airport Manager.
- 500.17 Tampering or interfering with Airport property is prohibited.
- 500.18 Discharge of any weapon, except in the performance of official duties or in the lawful defense of life or property, is prohibited on the Airport.
- 500.19 Persons entering the Airport are required to produce identification when asked to do so by the Airport Manager.

**600     CONSTRUCTION ON AIRPORT**

- 600.01 Any construction or alteration taking place on the Airport shall be performed in compliance with FAA, state and BOCC guidelines, and proper building permits shall be obtained.
- 600.02 No construction shall take place on the Airport without execution of a written agreement with the BOCC and written approval of a construction start date by the Airport Manager.

**700     ON AIRPORT ACTIVITIES**

- 700.01 All Aeronautical Activities conducted on the Airport shall be approved by the BOCC by means of a written agreement and shall be performed under the Garfield County Regional Airport Minimum Standards for Aeronautical Activities and these Rules and Regulations.
- 700.02 All Non-Aeronautical Activities performed on the Airport must be approved by the BOCC or Airport Manager by means of a written agreement and performed under these Rules and Regulations.

**800     FIRE / STORAGE / DISPOSAL REGULATIONS**

- 800.01 All Operators, Users and Tenants engaged in any activity at the Airport, whether occupying BOCC owned buildings or otherwise, shall comply with the provisions of all applicable local, state, and federal laws and regulations; the Uniform Fire Code; and the practices recommended by the National Board of Fire Underwriters.
- 800.02 All Operators, Users and Tenants engaged in any activity at the Airport, whether occupying BOCC owned buildings or otherwise, shall comply with all directives issued by the BOCC, directly or through its Airport Manager, or other authorized officials regarding fire prevention, including but not limited to the removal of fire hazards, arrangement and modification of equipment, and altering of operating procedures which are unsafe, as determined by the Airport Manager and/or Fire Chief.
- 800.03 All Operators, Users and Tenants using the Airport or the facilities of the Airport shall exercise the utmost care to guard against fire and injury to persons or property.
- 800.04 The use and storage of all flammables and hazardous liquids and materials shall be in compliance with the federal, state and local laws and ordinances, the Uniform Fire Code, and the Airport Storm Water Management Plan.
- 800.05 Open flame operations shall be conducted on the Airport only in designated areas and with the authorization of the BOCC, directly or through its Airport Manager, and the Fire Chief.

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- 800.06 The placement of any storage container, locker, structure or bin on the AOA shall comply with the Uniform Fire Code and be approved by the BOCC, directly or through its Airport Manager, as to type, placement, size and color.
- 800.07 Lubricating oils and hazardous liquids shall be disposed of in a manner compatible with the Airport Storm Water Management Plan, the Uniform Fire Code, and state, federal and local law.
- 800.08 No fuels, oils, dopes, paints, solvents, acids or any other hazardous liquids shall be disposed of or dumped in drains, on ramp areas, catch basins or ditches or elsewhere on the Airport.
- 800.09 The storage of waste materials and trash at the Airport is prohibited unless such are placed in suitable receptacles.
- 800.10 Open flames, smoking, matches, and lighters are prohibited within 50 ft. of any aircraft and within 100 ft. of any fuel storage area or any aircraft being fueled or defueled.
- 800.11 Hangar floors shall be kept free from the accumulation of oil, grease, flammable liquids, rags or other waste materials.
- 800.12 Drip pans shall be placed under engines of stored aircraft and shall be maintained so as to prevent accumulations of liquid in the pans.
- 800.13 Spilled oil, grease, fuel, or similar material shall be immediately cleaned up and the Airport Manager shall be notified. Failure to clean the area shall result in the Airport Manager arranging cleanup at the expense of the responsible party.
- 800.14 Doping processes, painting, or paint stripping shall be performed in hangars approved for that activity and in compliance with the Uniform Fire Code and the Airport Storm Water Management Plan.
- 800.15 All empty oil, paint and varnish cans, bottles or other containers shall be disposed of in a timely manner and shall not remain on the floor, wall stringers, or overhead storage areas of the hangars or other buildings.
- 800.16 No boxes, crates, rubbish, paper or litter of any kind shall be permitted to be stored in or about the hangars or other buildings.
- 800.17 All heating equipment and fuel burning appliances installed on the Airport shall comply with the requirements of the BOCC, the Uniform Fire Code, National Board of Fire Underwriters, and the Fire Chief.

**900 FUELING OPERATIONS**

- 900.01 Fueling of aircraft on the Airport shall be performed only by an FBO or individuals who have obtained a "Non-public Fuel Dispensing Permit" from the Airport Manager, and shall comply with all procedures and standards set forth by the BOCC.
- 900.02 All fueling operations on the Airport shall be in accordance with the directives of the Fire Chief, the Uniform Fire Code, applicable sections of the FAA Regulations, Part 139, the Airport certified Spill Prevention, Control & Countermeasure Plan and Procedures and standards set forth by the BOCC through the Airport Manager.
- 900.03 No aircraft shall be fueled while an engine is running unless an FBO or authorized Operator has a "hot fueling" procedure that is approved by the Airport Manager.
- 900.04 Fueling or defueling of any Motor Vehicle or Aircraft inside a hangar is not authorized at Garfield County Regional Airport by NFPA 407-16-5.18C4.

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- 900.05 Fueling or defueling operations shall be conducted with adequate fire extinguishers immediately available. All extinguishers shall be inspected and certified, as required by law, and all personnel involved with fueling operations shall be properly trained on the use of fire extinguishers.
- 900.06 Starting an aircraft when there is flammable material on the ground in the immediate vicinity of the aircraft is prohibited.
- 900.07 No aircraft shall be fueled or defueled if an electrical storm is in progress within 3 miles of the Airport.
- 900.08 During fueling or defueling, the aircraft and the dispensing apparatus shall be bonded in order to equalize voltage potential.
- 900.09 All hoses, funnels, and appurtenances used in fueling and defueling operations shall be equipped with a bonding device to prevent ignition of volatile liquids.
- 900.10 No aircraft shall be fueled or defueled while passengers are on-board unless a passenger loading ramp is in place at the cabin door, the door is in the open position, and an attendant is present at or near the door. If a non-ambulatory person is on board during fueling operations, ARFF personnel must be standing by at the scene.
- 900.11 Persons engaged in the fueling of aircraft shall exercise care to prevent overflow of fuel and shall be responsible for the immediate cleanup if spillage should occur.

**1000 SAFETY AND SECURITY RESPONSIBILITIES OF OPERATORS, USERS AND TENANTS.**

- 1000.01 The Airport operates in such a manner to provide for the safety and security of persons and property on any aircraft against an act of criminal violence, aircraft piracy, the introduction of any deadly or dangerous weapon, explosive, or incendiary onto an aircraft; inadvertent wildlife access to the AOA or any other event that would be dangerous or hazardous to Airport operations.
- 1000.02 No Operator, User, and Tenant may tamper or interfere with, compromise, modify, attempt to circumvent, or cause an Operator, User, and Tenant to tamper or interfere with, compromise, modify, or attempt to circumvent any security system, measure, or procedure implemented by the BOCC or FAA.
- 1000.03 No Operator, User, and Tenant may enter or be present within a restricted area, the AOA, or any building without complying with these Rules and Regulations, security systems, measures, or procedures applied to control access to and prevent inadvertent or unlawful access to the AOA.
- 1000.04 No Operator, User, and Tenant shall use, allow to be used, or cause to be used, any Airport-issued or Airport-approved access medium or identification medium that authorizes the access, presence, or movement of persons or Motor Vehicles in secured areas or AOA in any other manner than that for which it was issued by the Airport Manager.
- 1000.05 To minimize runway incursions, the runway and associated safety area is restricted to aircraft and Airport maintenance operations.
- 1000.06 No Operator, User and Tenant shall allow an unauthorized or unknown Motor Vehicle or person to follow them (piggyback) through a security gate onto the AOA. Unauthorized Motor Vehicles, Operators, Users, or persons must be reported immediately to the Airport Manager or law enforcement officer.
- 1000.07 No Operator, User, and Tenant shall allow an unauthorized or unknown Motor Vehicle, Person, Operator, or User to access the AOA by any means.

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**1100 RATES, FEES AND CHARGES**

The Board of County Commissioners for Garfield County, Colorado (BOCC) is the owner and operator of the Garfield County Regional Airport (Airport), located in Rifle, Colorado. The BOCC is hereby issuing its “Rates, Fees & Charges” applicable to aircraft landing at and taking off from the Airport. Operators, Ground Transportation Operators, Concessionaires, Off-Airport Delivery Service Operators, tenants and all other Airport users accessing the Airport facilities, supplies and services. Unless otherwise noted, these amended Rates, Fees & Charges shall be deemed to take effect on January 1, 2008.

These Rates, Fees & Charges supercede all previous schedules of Rates, Fees & Charges promulgated by the BOCC. These Rates, Fees & Charges are promulgated pursuant to the BOCC’s regulatory authority under C.R.S. §41-3-106(l)(h) and 49 U.S.C. §2210(a)(9), and in accordance with F.A.A. regulations, rules, directives, and policy statements pertaining to the implementation, modification, and enforcement of airport fees and charges. The BOCC may amend these Rates, Fees & Charges at a regularly scheduled board meeting.

To maintain financial stability, consistency, and currency of all airport Rates, Fees & Charges, it is the intent of the Airport Manager to review the Rates, Fees & Charges document on an annual basis. The review of the Rates, Fees & Charges by the Manager may include, but not be limited to, a comparison of the operating revenues and expenses allocated for each airport cost center (which may be modified from time to time) for previous fiscal years, market comparisons of rates and charges of other airports and related industries, and the mission, goals, and objectives as contained in the Airport Master Plan, Airport Layout Plan, annual budget and planning documents.

**1100.01 Fees, Charges, and Requirements for Use of Airport Facilities and Services:**

Unless otherwise expressly specified in a written agreement between the BOCC and an Operator, Aircraft Operator, User and Tenant, the following terms and conditions shall apply to all Operators, Aircraft Operators, Users and Tenants at the Airport.

**1100.02 Landing Fees:**

A rate of \$1.25 per thousand pounds of maximum aircraft landing weight on all aircraft 12,500 pounds and over. Tenants’ aircraft, including hangar tenants, with annual hangar contracts at Garfield County Airport of \$6,000.00 or more pre aircraft are deemed to have aid their landing fees while the contract is in force. The aircraft operators shall pay the BOCC through the appropriate FBO who will collect the fee.

**1100.03 Ramp Parking Fees:**

Aircraft Operators shall pay the BOCC through the appropriate FBO for the parking of aircraft on the ramp as follows.

Aircraft Type	*Monthly Rate	Apr 1-Nov 30	Dec 1-Mar 31
		Nightly Summer	Nightly Winter
Large Jet	NA	\$30.	\$90
Jet	NA	\$25	\$75
Large Helicopter	NA	\$50	\$90
Helicopter Pad	NA	\$50	\$50
Helicopter	\$60	\$10	\$30
T-Prop - all	\$80	\$20	\$60
M/E – piston	\$60	\$10	\$30
S/E	\$40	\$5.50	\$20

Monthly rate available on an annual contract for the first 12 months, then a month-to-month rate.

Large helicopter defined as group 1.

Occupation of the helicopter pad support vehicle parking is considered pad occupation

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### **1100.04 Infraction of Airport Rules and Regulations:**

Operators, Users and Tenants shall pay the BOCC the following fees, progressively, for each successive violation occurring during the same calendar year. Tenants are responsible for the leasehold they control on which a violation occurs.

1<sup>st</sup> Infraction.....Written notice of infraction – next offense will result in fee.

2<sup>nd</sup> Infraction.....\$ 50 (AOA gate access will be locked if fee is not paid in 30 days)\*

3<sup>rd</sup> Infraction.....\$250 (AOA gate access will be locked by the Airport Manager until fee is paid.

The Operator, User and Tenant must also provide assurances that, in the sole discretion of the Airport Manager, are sufficient to prevent future infractions). Regardless of how many infractions occur on the leasehold, should said infraction(s) result in a damage award, citation, or fine against Airport, then the Operator, User and Tenant shall fully reimburse the BOCC for said damage award, citation, or fine and for all costs and expenses, including reasonable attorney's fees, incurred by the BOCC in defending against or satisfying the damage award, citation, or fine.

### **1100.05 Non-Public Fuel Dispensing Permit:**

Parties wishing to fuel their own aircraft at Garfield County Regional Airport must possess a Non-Public Fuel Dispensing Permit and comply with all environmental regulations. An annual application fee of \$230.00 and Fuel Flowage Fee apply.

### **1100.06 Overtime Costs:**

Over time costs shall be at the rate of thirty three (\$36.00) per hour, based on quarter-hour increments, for overtime costs incurred by the BOCC employees if requested by Operators, Users and Tenants. Plus an 8% administration fee.

### **1100.07 Services:**

An FBO shall pay the BOCC twenty two dollars (\$26.00) per hour per employee, charged in one-quarter hour increments for services requested and provided for by the BOCC employees. These services include, but are not limited to, stand-by service, aircraft extraction, custodial and maintenance services. If a BOCC employee has to be called back to the airport to provide these services, then a two-hour minimum charge will be imposed for each called-back employee involved plus an 8% administration fee.

### **1100.08 Cleanup Charge:**

The Airport Manager may request that the responsible party clean up any debris, objects or spills at the Airport facility. If such cleanup is not accomplished in the required time or of necessity, the Airport Manager may assign its employees to perform the required cleaning, and will impose a charge of \$26.00 per hour for labor, based on quarter-hour increments to the responsible party plus an 8% administration fee.

### **1100.09 Repairs:**

Should repairs to the facility be required as a result of damage caused by the user of airport facilities, the BOCC through the Airport Manager will assign the repair to an entity of its own choosing. If the BOCC's employees are utilized for said repair, the charges will be at the rate of 26.00 per hour for labor, based on quarter hour increments, plus the cost of material used in the repair plus an 8% administration fee.

If the BOCC's employees are not utilized for said repair, then the user of the facilities will be charged the actual costs of the repair plus an 8% administration fee.

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**1100.10 Equipments:**

If cleanup or repairs need County Equipment to complete the project, the BOCC through the Airport Manager may charge up to \$90.00 per hour for the use of such equipment.

**1100.11 Long Term Vehicle Parking:**

Users of the Airport facilities may store their authorized motor vehicles in the designated long-term parking lot. A fee may be charged at the rate of one dollar (\$1.00) per day. Per Airport Rules and Regulations, no abandoned vehicles are allowed on the airport beyond six months.

**1100.12 Gate Cards:**

Users of the Airport facilities may request uninhibited vehicle access to the AOA and in compliance with the gate card policy and pay \$10.00 per card plus the current annual maintenance fee as found on the application.

**1100.13 ARFF:**

Operators shall pay the BOCC one hundred dollars (\$100.00) per occurrence for any requested Aircraft Rescue Firefighting (ARFF) standby service and a service fee for time after the first hour of stand-by.

**1100.14 Advance Payment:**

The Airport Manager may require advance payment of an amount sufficient to cover the cost of any service set forth in this Part.

**1100.15 Water Usage:**

Operators and users of the Airport facilities are required to pay for their water usage. The amount will be determined by EQR, meter or load calculation as approved by the Airport Manager. An 8% administration fee will added.

**1101 FEES, CHARGES, AND REQUIREMENTS FOR COMMERCIAL AERONAUTICAL FBO OPERATORS AS LISTED IN THE MINIMUM STANDARDS PART III SECTIONS (1)**

Unless otherwise expressly specified in a written agreement between the BOCC and a FBO, the following terms and conditions shall at the Airport.

**1101.01 Fees**

1. FBO Operator  
Each FBO shall pay activity fees as established by the BOCC. Each specific activity is listed in the Commercial Aeronautical Activity defined in Part III of the Garfield County Regional Airports Minimum Standards for Aeronautical Activities. Specifically:

Applications fees:	\$2500
Annual Activity Fees:	No Charge
Annual Aircraft Fees:	No Charge
Fuel Flowage Fee:	
AVGAS	\$.10 / Gal.
Jet	\$.12 / Gal.
Fuel Storage:	\$.036 / Gal.

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Any / All Concessions:

Auto Rental	\$6 / Contract
Detailing	To Be Determined
Gift Shop	To Be Determined
Restaurant	To Be Determined
Vending	To Be Determined
Other Commercial Activities	To Be Determined

2. Landing Fees:

The FBO that services an aircraft shall collect the landing fee. If no services are rendered, the FBO whose ramp area the aircraft utilize shall collect the landing fee. After hours aircraft with no service requested shall be the responsibility of the Airport Manager to direct bill, given the economic feasibility. Each FBO shall be able to identify each aircraft that has paid the landing fee and provide this information to the Airport Manager monthly. Each FBO shall include a detailed list of all landing fees collected and include it in the monthly fee schedule given to the Airport Manager. Each FBO shall pay the BOCC a rate of 70% of all landing fees collected. No waiver of any kind is allowed by an FBO in collecting this fee.

3. Ramp Parking Fee:

An FBO shall pay the BOCC a rate of 50% of the following rates on any and all ramp fees they collect.

Aircraft Type	*Monthly Rate	Apr 1-Nov 30 Nightly Summer	Dec 1-Mar 31 Nightly Winter
Large Jet	NA	\$30.	\$90
Jet	NA	\$25	\$75
Large Helicopter	NA	\$50	\$90
Helicopter Pad	per contract	\$50	\$50
Helicopter	\$60	\$10	\$30
T-Prop - all	\$80	\$20	\$60
M/E – piston	\$60	\$10	\$30
S/E	\$40	\$ 5.50	\$20

An FBO may waive the nightly ramp parking fee for volume fuel purchase as defined below:

Aircraft Type	Gallons per day
Large Jet	50
Jet	40
Large Helicopter	40
T-Prop	30
M/E	20
Helicopter	20
S/E	10

Large jet is defined for ramp parking as an aircraft with a span x length > 6900 ft., for example: GV, 737, 727.

The parking fee on the helicopter pad may not be waived.

Monthly fees are available for aircraft that intend to stay for 12 months or longer and are current on their tie-down fees. The month-to-month rate will continue after completion of 12 consecutive months with no further time obligation. Monthly rate aircraft that are not current with this fee

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shall pay the nightly rate until all fees are paid in full. After 3 months of non-payment a new 12-month contract is required to get the monthly rate.

4. Ground Transportation Access Fees

An FBO shall pay the BOCC fifteen dollars (\$15.00) for every day trip fee collected and thirty dollars (\$30.00) for every single trip entry fee collected.

5. Hazardous Waste Disposal

An FBO shall pay the BOCC for their pro rata share of hazardous waste disposal when and if such fees are incurred by the County.

6. Disposal Station Fees:

An FBO shall pay the BOCC for each use of the designated lavatory disposal station when and if the Rifle Water Protection District Requires such fees.

7. Deicing Fees:

An FBO shall pay the BOCC their pro rata share of the BOCC's expenses incurred in draining and cleaning the deicing pad holding tank, on a non-discriminatory basis with the other users thereof.

8. Miscellaneous Fees:

An FBO shall pay such other fees and charges as may be imposed by the BOCC in the future, for services and facilities provided by the BOCC to the entity involved, on a pro rata, non-discriminatory basis with the other users of said services or facilities.

#### **1101.02 Reports / Billing**

On or before the 10<sup>th</sup> day of each month, an FBO shall submit to the Airport Manager such reports of the preceding month's activities and compute the fees, charges, and other monies owed by an FBO hereunder. The reports shall be attested to as correct to the best of the signer's knowledge by the FBO or its designee. Any subsequent changes in the information will be reported to the Airport Manager as soon as practical: but in no event more than seven (7) days from their discovery. The reports shall be on a form provided by or approved by the Airport Manager. The BOCC through the Airport Manager reserves the right to obtain clarification of any matter contained in the reports, or for additional information from the FBO for Airport marketing, statistical, fee-setting, or other purposes. Payment of these fees shall be made on or before the last day of each month for the computed fees, charges and other monies owed from the preceding months activities.

### **1102 FEES, CHARGES, AND REQUIREMENTS FOR COMMERCIAL AERONAUTICAL SASO OPERATORS AS LISTED IN THE MINIMUM STANDARDS PART III SECTIONS (2)-(5)**

Unless otherwise expressly specified in a written agreement between the BOCC and a SASO the following terms and conditions shall apply at the Airport.

#### **1102.01 Fees**

1. SASO Operator

Each SASO shall pay the standard fees as established by the BOCC. Such activities are listed for each specific Commercial Aeronautical Activity defined in Part III of the Garfield County Regional Airports Minimum Standards for Commercial Aeronautical Activities. Specifically:

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Applications Fees:		\$200
Annual Activity Fees:		\$250
Self-Fueling Flowage	AVGAS	\$.16 / Gal.
	Jet	\$.18 / Gal.
Any / All Concessions:		
	Auto Rental	\$6 / Contract
	Detailing	To Be Determined
	Gift Shop	To Be Determined
	Restaurant	To Be Determined
	Vending	To Be Determined
	Other Commercial Activities	To Be Determined

2. Disposal Station Fees:

A SASO shall pay the BOCC for each use of the designated lavatory disposal station when and if the Rifle Water Protection District requires such fees.

3. Deicing Fee:

A SASO shall pay the BOCC their pro rata share of the BOCC's expenses incurred in draining and cleaning the deicing pad holding tank, on a non-discriminatory basis with the other users thereof.

4. Miscellaneous Fees:

A SASO shall pay such other fees and charges as may be imposed by the BOCC in the future, for services and facilities provided by the BOCC to the entity involved, on a pro rata, non-discriminatory basis with the other users of said services or facilities.

**1102.02 Reports / Billing**

On or before the 10<sup>th</sup> day of each month, each SASO shall submit to the Airport Manager such reports of the preceding month's activities and compute the fees, charges, and other monies owed by the SASO hereunder. The reports shall be attested to as correct to the best of the signer's knowledge by the SASO. Any subsequent changes in the information will be reported to the Airport Manager as soon as practical; but in no event more than seven (7) days from their discovery. The reports shall be on a form provided by or approved by the Airport Manager. The BOCC through the Airport Manager reserves the right to obtain clarification of any matter contained in the reports, or for additional information from the Aircraft or Airport Operator for Airport marketing, statistical, fee-setting, or other purposes. Payment of these fees shall be made on or before the last day of each month for the computed fees, charges and other monies owed from the preceding months activities.

**1103 FEES, CHARGES, AND REQUIREMENTS FOR COMMERCIAL AERONAUTICAL SASO OPERATORS AS LISTED IN THE MINIMUM STANDARDS PART III SECTIONS (6)-(10)**

Unless otherwise expressly specified in a written agreement between the BOCC and a SASO the following terms and conditions shall apply at the Airport.

**1103.01 Fees**

1. SASO Operator

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Each SASO shall pay the standard fees as established by the BOCC. Such activities are listed for each specific Commercial Aeronautical Activity defined in Part III of the Garfield County Regional Airports Minimum Standards for Commercial Aeronautical Activities. Specifically:

Applications Fees:	\$200
Annual Aircraft Fees:	
Minimum of:	\$250
Or	
Per Single Piston	\$75
Per Multi-Piston	\$125
Per Jet, Turbo-Prop	\$250
Per Helicopter	\$250

(Whichever is Greater)

Self-Fueling Flowage	AVGAS	\$.16 / Gal.
	Jet	\$.18 / Gal.

Any / All Concessions:		
Auto Rental		\$6 / Contract
Detailing		To Be Determined
Gift Shop		To Be Determined
Restaurant		To Be Determined
Vending		To Be Determined
Other Commercial Activities		To Be Determined

2. Disposal Station Fees:

A SASO shall pay the BOCC for each use of the designated lavatory disposal station when and if the Rifle Water Protection District requires such fees.

3. Deicing Fee:

A SASO shall pay the BOCC their pro rata share of the BOCC's expenses incurred in draining and cleaning the deicing pad holding tank, on a non-discriminatory basis with the other users thereof.

4. Miscellaneous Fees:

A SASO shall pay such other fees and charges as may be imposed by the BOCC in the future, for services and facilities provided by the BOCC to the entity involved, on a pro rata, non-discriminatory basis with the other users of said services or facilities.

#### 1103.02 Reports / Billing

On or before the 10<sup>th</sup> day of each month, each SASO shall submit to the Airport Manager such reports of the preceding month's activities and compute the fees, charges, and other monies owed by the SASO hereunder. The reports shall be attested to as correct to the best of the signer's knowledge by the SASO. Any subsequent changes in the information will be reported to the Airport Manager as soon as practical; but in no event more than seven (7) days from their discovery. The reports shall be on a form provided by or approved by the Airport Manager. The BOCC through the Airport Manager reserves the right to obtain clarification of any matter contained in the reports, or for additional information from the Aircraft or Airport Operator for Airport marketing, statistical, fee-setting, or other purposes. Payment of these fees shall be made on or before the last day of each month for the computed fees, charges and other monies owed from the preceding months activities.

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**1104 FEES, CHARGES, AND REQUIREMENTS FOR AERONAUTICAL NON-COMMERCIAL OPERATORS AS LISTED IN THE MINIMUM STANDARDS PART III SECTION (11)**

Unless otherwise expressly specified in a written agreement between the BOCC and an aeronautical non-commercial operator the following terms and conditions shall apply at the Airport.

**1104.01 Fees**

1. Aeronautical non-commercial operators:

Each aeronautical non-commercial operator shall pay the standard fees as established by the BOCC. Such activities are defined in Part III of the Garfield County Regional Airports Minimum Standards for Commercial Aeronautical Activities. Specifically:

Applications Fees:		\$50
Association Annual Activity Fees:		\$50
Self-Fueling Flowage	AVGAS	\$.16 / Gal.
	Jet	\$.18 / Gal.

2. Miscellaneous Fees:

Each aeronautical non-commercial operator shall pay such other fees and charges as may be imposed by the BOCC in the future, for services and facilities provided by the BOCC to the entity involved, on a pro rata, non-discriminatory basis with the other users of said services or facilities.

**1104.02 Reports / Billing**

On or before the 10<sup>th</sup> day of each month, each aeronautical non-commercial operator shall submit to the Airport Manager such reports of the preceding month's activities and compute the fees, charges, and other monies owed by the aeronautical non-commercial operator hereunder. The reports shall be attested to as correct to the best of the signer's knowledge by the aeronautical non-commercial operator. Any subsequent changes in the information will be reported to the Airport Manager as soon as practical; but in no event more than seven (7) days from their discovery. The reports shall be on a form provided by or approved by the Airport Manager. The BOCC through the Airport Manager reserves the right to obtain clarification of any matter contained in the reports, of for additional information from the Aircraft or Airport Operator for Airport marketing, statistical, fee-setting, or other purposes. Payment of these fees shall be made on or before the last day of each month for the computed fees, charges and other monies owed from the preceding months activities.

**1105 FEES, CHARGES, AND REQUIREMENTS FOR GROUND TRANSPORTATION OPERATORS AND OFF-AIRPORT DELIVERY SERVICE OPERATORS**

Unless otherwise expressly specified in a written agreement between the BOCC and a Ground Transportation Operator, Off-Airport Delivery service Operator or an Airport tenant, the following terms and conditions shall apply to all Ground Transportation Operators, Off-Airport Delivery Service Operators or Airport tenants at the Airport.

**1105.01 Fees**

1. Commercial Ground Transportation Operators (CGTO):

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Each CGTO shall pay the BOCC an annual activity fee of two hundred fifty dollars (\$250.00) per company for unlimited vehicle access to the AOA. Prior to operating on the AOA, each CGTO shall register with the Airport by completing the Airport Ground Transportation Registration Application. The term of the annual permit is January 1<sup>st</sup> through December 31<sup>st</sup>. If airport access commences after June 15<sup>th</sup>, a semi-annual activity pro rated fee of one hundred fifty (\$150.00) will be assessed.

CGTO who choose not to pay the annual activity fee shall log in with an FBO and pay a single day trip fee of \$25.00 for each vehicle that operates on airport property. This fee shall be paid to the BOCC through the appropriate FBO who will collect the fee.

CGTO who access the AOA without logging in with an FBO shall pay a \$50.00 single trip entry fee. This fee shall be paid to the BOCC through the appropriate FBO who will collect the fee.

2. **Courtesy Ground Transportation Operators:**

Each Courtesy Ground Transportation Operator shall pay the BOCC Zero dollars (\$0.00) per company annually for unlimited service from the Airport. Each Courtesy Ground Transportation Operator shall register with the Airport Manager.

3. **Off-Airport Delivery Service Operators:**

Each Off-Airport Delivery Service Operator shall pay the BOCC Zero dollars (\$0.00) per company annually for unlimited access to the AOA. Each Off-Airport Delivery Service Operator shall register with the Airport Manager.

#### **1105.02 Miscellaneous Provisions For All Operators**

1. **No Diversion of Passengers.**

Ground Transportation Operators and Off-Airport Delivery Service Operators shall not, through their officers, agents, representatives, or employees, divert or cause to be diverted any prospective customer or item to a location off the Airport, in order to pick-up said customer or item off the Airport and thereby avoid paying the fees and charges that would otherwise be owed to the BOCC hereunder. A Ground Transportation Operator or Off-Airport Delivery Service Operator shall not instruct a potential customer to utilize a taxicab, limousine, or other form of public transportation, and offer to reimburse the customer for the cost of said transportation, in order to pick-up the customer or item at a location off the Airport.

#### **1106 FEES, CHARGES, AND REQUIREMENTS FOR COMMERCIAL NON-AERONAUTICAL OPERATORS**

**Commercial Non-Aeronautical Operator Permit Fee**

Commercial Operators who do not own, lease, or sublease space at the airport and who conduct commercial services and activities that originate at the Airport or use Airport facilities or space, shall pay the BOCC two hundred fifty dollars (\$250.00) annually for a permit to operate said activities at the Airport. (vending machines excluded)

#### **1107 LAND AND BUILDING LEASE RATES AND FEES FOR LESSEES OF AIRPORT PROPERTY.**

Unless otherwise expressly specified in a written agreement between the BOCC and an Operator, Aircraft Operator, User and Tenant, the following terms and condition shall apply to all Operators, Aircraft Operators, User and Tenant.

Adjusted ground lease rate for 2008:

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The lease rate for Commercial Aeronautical parcel sizes is \$.197016 / Sq. Ft.  
The lease rate for Non-Commercial Aeronautical parcel sizes is \$.197019 / Sq. Ft.  
The lease rate for Commercial Non-Aeronautical parcel sizes is \$.295524 / Sq. Ft.

### **Annual Adjustments**

Annual adjustments shall be based on the average of the first half and second half semi-annual average of the Consumer Price Index for All Urban Consumers for Denver, Boulder, and Greeley, Colorado, as published in February of each year by the U.S. Department of Labor Bureau of Labor Statistics, Washington D.C. or comparable successor index plus twenty-five basis points.

Arithmetic Formula: Prior year (xxxx) lease rate x (1+CPI%change) + (.25) = next year's lease rate.

### **Building Rental Rates**

Building rental rates shall be set by contract with the BOCC.